



South-Western City School District

Elementary School Student Records Request

3805 Marlane Drive • Grove City, Ohio 43123 • (614) 801-3000 • www.swcsd.us

ENR-002
Rev: 5/18

STUDENT INFO:

Today's Date: _____

Student's Full Legal Name: _____

Student's Date of Birth: _____

Last School Attended: _____ Phone: _____

Address: _____

City, State, Zip: _____ Fax: _____

Please fax, mail or e-mail the following:

- ✓ Birth Certificate
- ✓ Official Transcript of Academic Work
- ✓ Grading Scale
- ✓ Student progress reports for present and past year
- ✓ Individual Career Plan Folder
- ✓ Test Scores – include Standardized Test Scores and Diagnostic Scores
- ✓ Attendance Records
- ✓ Health Records
- ✓ Evaluation Team Report (ETR), Individual Education Plan (IEP), 504 Plan, etc.
- ✓ Indicate any enrichment or special education classes

Your prompt assistance in forwarding this information is greatly appreciated.

PLEASE RETURN TO: (CHECK ONE)

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Alton Hall Elementary
982 Alton Road
Galloway, Ohio 43119
Phone: (614) 801-8000
Fax: (614) 851-5879
ahes.8000@swcsd.us | <input type="checkbox"/> Bolton Crossing Elementary
2695 Holt Road
Grove City, Ohio 43123
Phone: (614) 8275
Fax: (613) 878-4037
bces.8275@swcsd.us | <input type="checkbox"/> Buckeye Woods Elementary
2525 Holton Road
Grove City, Ohio 43123
Phone: (614) 801-8025
Fax: (614) 871-1131
bwes.8025@swcsd.us | <input type="checkbox"/> Darby Woods Elementary
255 Westwoods Boulevard
Galloway, Ohio 43119
Phone: (614) 801-8075
Fax: (614) 853-1047
dwes.8075@swcsd.us |
| <input type="checkbox"/> Darbydale Elementary
7000 London-Groveport Road
Grove City, Ohio 43123
Phone: (614) 801-8050
Fax: (614) 877-9553
des.8050@swcsd.us | <input type="checkbox"/> Finland Elementary
1835 Finland Avenue
Columbus, Ohio 43223
Phone: (614) 801-8125
Fax: (614) 279-3241
fes.8125@swcsd.us | <input type="checkbox"/> Harmon Elementary
1861 Gantz Road
Grove City, Ohio 43123
Phone: (614) 801-8150
Fax: (614) 272-1249
hes.8150@swcsd.us | <input type="checkbox"/> Highland Park Elementary
2600 Cameron Street
Grove City, Ohio 43123
Phone: (614) 801-8200
Fax: (614) 871-0585
hpes.8200@swcsd.us |
| <input type="checkbox"/> J.C. Sommer Elementary
3055 Kingston Avenue
Grove City, Ohio 43123
Phone: (614) 801-8350
Fax: (614) 875-0089
jces.8350@swcsd.us | <input type="checkbox"/> Monterey Elementary
3811 Hoover Road
Grove City, Ohio 43123
Phone: (614) 801-8250
Fax: (614) 871-3805
mes.8250@swcsd.us | <input type="checkbox"/> Prairie Lincoln Elementary
4900 Amesbury Way
Columbus, Ohio 43228
Phone: (614) 801-8300
Fax: (614) 853-2268
ples.8300@swcsd.us | <input type="checkbox"/> Prairie Norton Elementary
105 Norton Road
Columbus, Ohio 43228
Phone: (614) 801-8450
Fax: (614) 851-0298
pnes.8450@swcsd.us |
| <input type="checkbox"/> Richard Avenue Elementary
3646 Richard Avenue
Grove City, Ohio 43123
Phone: (614) 801-8325
Fax: (614) 871-0712
raes.8325@swcsd.us | <input type="checkbox"/> Special Needs
Preschool Center
4324 Haughn Road
Grove City, Ohio 43123
Phone: (614) 801-8448
Fax: (614) 871-9568
swps.8448@swcsd.us | <input type="checkbox"/> Stiles Elementary
4700 Stiles Avenue
Columbus, Ohio 43228
Phone: (614) 801-8375
Fax: (614) 853-0798
ses.8375@swcsd.us | <input type="checkbox"/> West Franklin Elementary
3501 Briggs Road
Columbus, Ohio 43204
Phone: (614) 801-8400
Fax: (614) 351-4911
wfes.8400@swcsd.us |
| <input type="checkbox"/> East Franklin Elementary
1955 Richmond Road
Columbus, Ohio 43223
Phone: (614) 801-8100
Fax: (614) 274-1267
efes8100@swcsd.yus | | | |

According to Federal Law (20 USC Sect. 1232g, commonly known as the Buckley Amendment) consent is not required in order for you to transfer these records. According to the Code of Federal Regulations (34 CFR 99.32a), such records are subject to disclosure to officials of another school or school system in which the student seeks or intends to enroll without the necessity of parental consent.